

LEAD FACILITATOR JOB DESCRIPTION

Leadership, Communication and Service

Because SGH serves a large geographic area with diverse needs across north Georgia, we have developed a Lead Facilitator role in each county to enhance communication and enable us to deliver a higher level of service. The general responsibilities of Lead Facilitators are providing leadership and mentoring for other Facilitators in their county or area, helping coordinate volunteer activities, identifying local needs, resources, and opportunities for education or service, and serving as an interface with the SGH leadership team.

Qualifications

Individuals who become Leads are usually (but not always) fully trained, experienced Facilitators who frequently participate in SGH activities and want to play a larger role helping our newer Facilitators and increasing our overall capacity to serve the community. It is important the Lead Facilitators be fully committed to the mission, vision, and work of the organization and have sufficient time to devote to its activities. (See Time Requirements below.)

Specific Duties

The primary roles and responsibilities of a Lead Facilitator include the following but may vary by area:

Information Resource for your area

- Identifying yourself as an area point of contact for all hemlock-related issues
- Increasing public awareness and encouraging timely action
- Sharing sources of information, equipment, chemicals and other help available
- Sharing updates about the spread of HWA, condition of trees, treatment options, and SGH services
- Publicizing and participating in SGH educational and charitable service events
- Sharing in the SGH teaching activities and outreach efforts in your area

Leader/Mentor for your Facilitator team

- Maintaining frequent contact with Facilitators to understand their interests, participation level, strengths and weaknesses, training/refreshers needs
- Helping them maintain and enhance their knowledge and skills
- Encouraging personal initiatives and participation in projects and events
- Pairing with new Facilitators for Facilitator visits
- Coaching new Facilitators as needed or requested
- Directing Hemlock Help Line referrals to local Facilitators
- Quarterly reporting of the activities of your Facilitator team

Communications Resource for SGH

- Continuously assessing public awareness, interest regarding infestation, and service needs
- Assessing individuals' and nonprofits' needs for charitable assistance and submitting requests to the SGH leadership team
- Identifying area events for possible SGH participation or exhibition opportunities
- Identifying area conservation/environmental organizations with parallel mission or interests
- Identifying area contacts in city, county, GFC, DNR, USFS, and colleges that are or could be helpful resources
- Identifying POAs, major realtors, and community organizations that could be potential audiences or may need hemlock help

Recruiter/Coordinator

- Volunteers for SGH events or service projects
- Members and Facilitators
- Chemical and equipment retailers
- Sponsors for Clinics and other SGH events

Ambassador

- Taking a proactive approach to helping others in your community
- *Always* serving as an advocate for the hemlocks and the face of SGH



Time Commitment

Most of SGH's service activities take place on Saturdays, as do most of the fairs and festivals we participate in. Our educational schedule is very flexible, with some events on Saturdays and some during the week. The time commitment for Lead Facilitators averages 10 hours a month in the spring, summer and fall and less during the winter when outdoor hemlock activity is reduced. Also, because we value their input and feedback, we strongly encourage Leads to participate in our quarterly Leadership Team Meetings, which usually last about 4 hours.

Inquiries

We are specifically seeking to fill Lead Facilitator positions for Banks, Cherokee, Dade, Dawson, Gordon, Hall, Lumpkin, Murray, or Stephens County, but we would be very happy to have additional Leads in any of our program counties. If you are interested, please feel free to contact any of our current Board Members, Officers or Lead Facilitators (see below), or call the Hemlock Help Line 706-429-8010.

SAVE GEORGIA'S HEMLOCKS LEADERSHIP TEAM

Position	Name	Phone	Email	Starting Yr
Chairman	Donna Shearer	706-429-8010 c 706-864-4787 h	donna@savegeorgiashemlocks.org	2009
Vice Chairman	Bob Pledger	706-212-2833 h 706-782-9357 c	bobpledger@windstream.net	2009
Board Member	Chris Curtin	404-630-0156 c	christead@yahoo.com	2012
Board Member	Frank Gheesling	706-636-1716 h 678-492-1879 c	fgheesling@etcmail.com	2011
Board Member	Buz Stone	404-626-1746 c	buzstone@gmail.com	2012
Board Member	Dave Teffeteller	706-635-2147 h 404-895-3940 c	dave@ellijay.com	2010
Secretary	Peggy Reich	404-219-3876	reich.peggy@yahoo.com	2015

SGH LEAD FACILITATORS

County	Name	Phone	Email
Fannin	Cynthia Maude	706-374-2934 h 706-633-7748 c	cynthiamaude@tds.net
Gilmer	Chris Curtin	404-630-0156 c	christead@yahoo.com
Gilmer	Frank Gheesling	706-636-1716 h 678-492-1879 c	fgheesling@etcmail.com
Habersham	Denzil Hall	706-499-8545 c	pioneers@windstream.net
Lumpkin	Donna Shearer (acting)	706-429-8010 c 706-864-4787 h	donna@savegeorgiashemlocks.org
Murray	Frank Gheesling (acting)	706-636-1716 h 678-492-1879 c	fgheesling@etcmail.com
Pickens	Jim Heilman	770-893-3013 h 404-405-7553 c	jim.heilman@hotmail.com
Rabun	Bob Pledger	706-212-2833 h 706-782-9357 c	bobpledger@windstream.net
Towns	John Howell	706-896-4897 h 706-781-4064 c	qmax1@windstream.net
Union	Wynn Mott	706-747-2621 h 706-400-9801 c	wynnmott@gmail.com
Walker	John Logan	706-764-2953 h 423-802-1634 c	john@cloudlandcanyon.org
White	Billy Johnson	706-969-4728	marcia.johnson53@yahoo.com
Whitfield	Jeanette Rader	706-694-8226 h 706-483-8386 c	radermom@yahoo.com